



# Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335  
 253-858-3400 – info@penmetparks.org  
[www.penmetparks.org](http://www.penmetparks.org)

## SPECIAL MEETING MINUTES

May 25, 2022, 5:00 PM

Zoom Webinar

### Call to Order 5:05 PM

#### Commissioner Roll Call:

	Present	Excused	Comment
Steve Nixon, President	x		
Maryellen (Missy) Hill, Clerk	x		
Amanda Babich	x		
Kurt Grimmer		x	
Laurel Kingsbury	x		

#### ITEM 1 Consent Agenda

##### 1a. Resolution C2022-013 Rejecting All Bids Received for Community Recreation Center Phase 1

Motion was moved to accept consent agenda presented;  
 Motion was seconded;  
 Roll Call Vote: Motion approved unanimously, motion carries.

#### ITEM 2 New Business – Purchasing Resolutions Requiring One Reading for Adoption

##### 2a. Resolution P2022-009 Authorizing the Executive Director to Sign the Agreement for On-Site Management Services

Staff Presentation of Memo and Resolution by Director of Parks Services, Denis Ryan.

Board Comment: Initiated contracted service 2017 to mitigate parking issues during peak season. This resolution allows us to be good neighbors and mitigate usage issues that impact the neighborhood within our control.

Board Question: Since closing the gates at the fishing pier is something we have not done in the past, does the contract include responding to calls about concerns while the contracted services are there. Staff answer: Depends on the situation and we are working to also have our after hours number posted at all of our parks.

Motion was moved to accept resolution presented;  
 Motion was seconded;  
 Roll Call Vote: Motion approved unanimously, motion carries.

##### 2b. Resolution P2022-010 Authorizing the Executive Director to Execute Change Order #02 for the Arletta Schoolhouse Renovation



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Staff Presentation of Memo and Resolution by Director of Parks Services,  
Denis Ryan

- There will be a change order number 3 anticipated after pricing information has been completed.

Board Comment: More review of the project budget. Consideration of future allocations for this park to enhance the project while a contractor is on site. This park has the potential to be an income generator and the community will also benefit from better accessories and accessibility.

Motion was moved to accept resolution presented;

Motion was seconded;

Roll Call Vote: Motion approved unanimously, motion carries.

## ITEM 3 Adjournment 5:36 PM

### BOARD OF PARK COMMISSIONERS MEETING PROCEDURES

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The Board of Park Commissioners encourages the public to attend its Board meetings. All persons who attend Board meetings must comply with Board Policy P10-106 providing for the Rules of Decorum at Board Meetings. This Policy is to preserve order and decorum and discourage conduct that disrupts, disturbs, or otherwise impedes the orderly conduct of Board meetings. A copy of the policy is available at each meeting and at [www.penmetparks.org](http://www.penmetparks.org).

Approved By the Board on 06/07/2022

Steve Nixon, Board President

Maryellen "Missy" Hill, Board Clerk

Attest: Ally Bujacich

Submitted by: Robyn Readwin, Board Secretary